







Tel: 01428 641931  
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 www.fernhurstcentre.org.uk

All Courses must be booked and paid for at least one week before the start date of the course

## Courses at the Fernhurst Centre Winter / Spring 2018

Course/Description	Time and Date
<p>Tablets and Mobile phones            IT courses / Applications            Free Information Workshops            Craft and Leisure Courses and Workshops            Social Media            Languages</p>	
<h3>Tablets and Mobile Phones</h3>	
<p><b>New:</b> Why buy a tablet, iPad or smart phone - find out more -</p> <p><b>FREE but booking is essential as there are limited places</b></p>	<p><b>Saturday 10 February</b>  <b>12 noon – 1 pm</b></p> <p><b>Course Fully booked</b></p> 
<p><b>New!</b> WhatsApp – learn how download and use WhatsApp on your mobile phone. WhatsApp is free and offers simple, secure, reliable messaging and calling, available on phones all over the world.</p> <p>Two week course at £24</p>	<p><b>Monday 19 and 26 February</b>  <b>3.00 – 5.00 pm</b></p>
<p><b>Mobile phone using the Android System:</b> getting to grips with all the apps and facilities available. If you have an Android phone and need help finding your way around it why not sign up for this session</p> <p>Two week course at £24</p>	<p><b>Wednesday 11 and 18 April</b>  <b>2.30 – 4.30</b></p> 

# Courses at the Fernhurst Centre Winter / Spring 2018

Course/Description	Time and Date
<p><b>iPhone getting to grips</b> with all the apps and facilities available.  <b>If you have an iPhone and need help finding your way around it why not sign up for this session</b></p> <p><b>Two week course at £24</b></p>	<p><b>Monday 8 and 15 January</b></p> <p><b>2.30 – 4.30 pm</b></p> 
<p><b>iPad – Digital Photography.</b> Taking pictures with your iPad, putting your pics into Albums, and editing photos using the Photos app. Managing your pics on your iPad, pc and iCloud. It will also include a review of some selected Photo apps available in the App store.</p> <p><b>Two-hour session at £12</b></p>	<p><b><i>Further dates to follow</i></b></p>
<p><b>iPad – An Introduction: Setting up – connecting to WI Fi and much more besides.</b></p> <p><b>Two week course at £24</b></p>	<p><b>Wednesday 21 and 28 March</b></p> <p><b>2.30 – 4.30 pm</b></p>
<p><b>An Introduction to using your Android Tablet: Setting up – connecting to WI Fi and much more besides.</b></p> <p><b>Two week course at £24</b></p> <p><b>NOTE: This is for tablets using the Android system no iPads (see above for latter)</b></p> <p><b>Please note that this course is not suitable for the Kindle Fire or phones using the Android system.</b></p>	<p><b><i>Further dates to follow</i></b></p>

## IT Courses / Application courses



**New! Creating your own website with WIX:** This course should enable anyone who is a PC user to create their own website and publish it live on the Internet free of charge.

**Two week course at £24**

**Monday 5 and 12 February**

**3.00 – 5.00 pm**

**Excel Spreadsheets: An Introduction:** Excel is a huge program which you can use at lots of different levels varying from:-

- A simple calculator or to add up a few figures
- The accounts for a company
- Huge scientific or technical equations
- Large databases
- Graphs
- etc

The course covers:-

- Understanding cells, rows and columns
- Entering simple formulae and Autosum
- Fill right, Fill down
- Formatting
- Using Sheets
- “Bank statement-type” simple account spreadsheets and much more

Full handouts are provided

**Two-hour session at £24**

**Wednesdays 25 April and 3 May**

**10.30 – 12.30**

## Free Information Workshops



**New! Staying Safe Online:** It is essential to take sensible measures to protect your computer from the numerous threats encountered online these days. Our **FREE** workshop includes:

Three ‘Golden’ rules  
Basics to staying safe online  
Safe Online Behaviours

**FREE but booking is essential as there are limited places**

**Wednesday 18 April**

**5 – 6 pm**



## Craft and Leisure Courses and Workshops



**Lace making with an Easter Theme – why not learn something new with us?**

Three hour workshop £20 – all materials included

**Tuesday 6 March**

**10 – 1pm**

**Free Session - Nutrition Workshop.** The short workshop will include

- Real causes of inflammation and pain and other immune system illnesses
- How to control pain with food from home
- Help your family stay healthy family with delicious, balanced and nutritious food

**Please book to ensure your place**

*Check out our website*

*[www.fernhurstcentre.org.uk](http://www.fernhurstcentre.org.uk)*



## Social Media



**New What is Social Media?** Puzzled by Social Media and what it all means – our new session will unravel the mystery!

**2 hour session £12**

**Tuesday 27 February**




**10.00 am - 12.00 noon**

**Facebook:** Facebook is a popular free social networking website that allows registered users to create profiles, upload photos and video, send messages and keep in touch with friends, family and colleagues

**Two-hour session at £12**

**Tuesday 27 March**

**10am – 12 noon**

<p><b>Twitter:</b> Twitter is a service for friends, family, etc to communicate and stay connected through the exchange of quick, frequent messages. People post Tweets, which may contain photos, videos, links and up to 140 characters of text.</p> <p><b>Two-hour session at £12</b></p>	<p><b>New dates to follow</b></p>
<p><b>Instagram:</b> Instagram is an online mobile photo-sharing site that enables its users to take pictures and share them either publicly or privately on the app, as well as through a variety of other social networking platforms, such as Facebook, Twitter, Tumblr, and Flickr. If you've got a photo to share, Instagram is the easiest and most fun place to post it.</p> <p><b>Two-hour session at £12</b></p>	<p><b>Tuesday 17 April</b></p> <p><b>10am – 12 noon</b></p>
<p><b>Selling on eBay:</b> Whether you're starting your own business, or cleaning out your wardrobe, we'll give you the tips and tools you need to sell your item to a worldwide market. Get started selling on eBay</p> <p><b>Two-hour session at £12</b></p>	<p><b>Tuesday 24 April</b></p> <p><b>10am – 12 noon</b></p>
<p><b>Languages</b></p>	
<p><b>New! Spanish Conversation at Beginners and Advanced level</b> If you are a beginner or maybe you would like to build on and practice your language skills?</p> <p><b>£60 for ten 1 hour sessions</b></p> 	<p><b>In ten week tranches beginning:</b></p> <p><b>Continuing Beginners Starting Tuesday 6 February 2018 (Course full)</b></p> <p><b>1 – 2pm</b></p> <p><b>Absolute Beginners Starting Wednesday 7 February</b></p> <p><b>12.30 – 1.30 pm</b></p>
<p><b>French Conversation:</b></p> 	<p><b>On-going on</b></p> <p><b>Tuesday for level two Beginners (7-8 pm)</b></p>

Feb 18



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### Course Provisional Enrolment Form

Please fill in using CAPITALS

Name .....

Address .....

..... Post Code .....

Phone No. (Day) ..... (Evening) .....

Email address .....

Course Title	Ref No	Start Date of Course (if known)

**Cheques** should be made payable to **Fernhurst Centre Ltd**. Please write your name, telephone number and the course(s) reference/name on the reverse of the cheque.

**Please return to:**

**Course Administration, The Fernhurst Centre, 2 Crossfield, Vann Road, Fernhurst, Haslemere GU27 3JL**

Data Protection: Your details will not be passed to other organisations.

✂ .....

Thank you for putting your name down for a course at the Fernhurst Centre – you have a **PROVISIONAL** place reserved, and this will be confirmed by the Course Administrator subject to places being available and the course viable.

### Terms and Conditions of Booking

#### PAYMENT OF COURSE FEES

**Course fees should be made in full as soon as possible after confirmation of date and place** and no later than two weeks prior to the start date of the course, to secure your place on the course.

If Course **start date is less than two weeks** payment should be made immediately on confirmation of booking.

#### CANCELLATION OF BOOKINGS BY STUDENTS

If you have to cancel your booking, please notify the Fernhurst Centre (01428 641931)

The Course fee will be refunded only if the vacated place can be refilled

If you fail to attend the course for the full duration **no** refund is payable.

#### CANCELLATION OF COURSES BY THE FERNHURST CENTRE

The Fernhurst Centre reserves the right to cancel any course at short notice if it becomes necessary to so. In the event, you will be notified as soon as possible and advised of options for transferring to another course. If you prefer to withdraw your booking, a full refund will be made.